



Lakeview Windsor  
Junction Fall River  
Ratepayers Association  
– LWF-RA  
Annual General Meeting  
June 18th, 2019  
LWF Community Hall





# LWF Ratepayers Association: Annual General Meeting

June 18<sup>th</sup>, 2019 @ 7PM

LWF Community Hall

## AGENDA

1	Establish Quorum	Secretary: Cathy Deagle Gammon
2	Welcome and Opening Remarks	Vice Chair: Anthony Taylor
3	Approval of Agenda	
4	Approval of June 18 <sup>th</sup> , 2018 Minutes	Secretary: Cathy Deagle Gammon
5	Chairpersons Report	Vice Chair: Anthony Taylor for Marni Tuttle
6	Finance Report External Auditor: Notice to Reader Business Plan 2019/2020	Treasurer: Barry Dalrymple
7	Appointment of External Auditor	Treasurer: Barry Dalrymple
8	Nominations Report	Secretary: Cathy Deagle Gammon
9	Adjournment	



# 2018 Minutes

**Date: Monday June 19, 2018**

**Time: 7:00 PM**

**Location: LWF Community Hall**

## **Current Board Members:**

Nora Dickson	Jocelyn MacDonald	Nick Yeomans	Wayne MacRae
Amy Marchand	Barry Dalrymple	Marni Tuttle	Cathy Deagle Gammon
Francis White			

## **Ratepayers signed in the register of attendance:**

Marni Tuttle	Anthony Taylor	Marty MacFarlane	Shane Turner
Jay Cameron	Kyla McInnis	Wayne MacRae	Percy Gammon
Colleen Menard	Tammy Soper	Kerri Stanley	Stephanie Theriault
Wayne Jollymore	Lynn Lantz	Ginette Larson	Denise MacKenzie
Shannon MacKenzie	Louise Miller	Paul Miller	Andrea Forrest
Michelle Flanagan	Guida Warford	Darren Foster	Francis White
Patsy Tench	Chris Rhodes	Barry Dalrymple	Erin Day
Alana Lewis	Bev Young	Kirk Stephen	Cam Lirette
Mark Steele	Danielle Deveau	Bill Horne (Guest)	Jacqueline Paquet
Lorne Rafuse			

	Discussion	Action
1	With 37 ratepayers in attendance quorum was established.	
2	Welcome and opening remarks were given by Chair Marni Tuttle.	
3	<b>Motion to approve the agenda</b> as amended with Jay Cameron as Acting Secretary and Nominations Report by Anthony Taylor by Marty MacFarlane and second by Erin Day.	Approved
4	<b>Motion to approve the minutes</b> of June 19 <sup>th</sup> , 2017 as read by Wayne MacRae and second by Wayne Jollymore.	Approved

5	<b>Chairpersons Report</b> was given by Marni Tuttle (in AGM booklet attached). <b>Motion to accept the report as read and distributed</b> by Marni Tuttle and second by Jay Cameron.	Approved
6	<b>Finance Report</b> was presented by Barry Dalrymple <b>Motion to accept the financial report as presented and distributed</b> by Shane Turner, second by Kyla McInnis.	Approved
	<b>2018-19 Business Plan &amp; Budget</b> was presented by Barry Dalrymple. The rate for the coming year is \$0.03 per \$100 of taxable assessment to provide a budget of \$203,000. <b>Motion to accept the Business Plan and Budget as presented and distributed</b> by Shane Turner second by Shannon MacKenzie.	Approved
	<b>Motion to appoint Collins Barrow as our external accountant for 2017-18</b> by Barry Dalrymple second by Brad Browne.	Approved
8	<b>Nomination Report</b> was presented by Anthony Taylor.  <b>Continuing Board Members:</b> 2nd year of a 1st term                      Anthony Taylor 2nd year of a 1st term                      Craig Bowers 2nd year of a 1st term                      Kyla McInnis  1 <sup>st</sup> year of a 2 <sup>nd</sup> term                      Barry Dalrymple 1 <sup>st</sup> year of a 2 <sup>nd</sup> term                      Cathy Deagle Gammon 1 <sup>st</sup> year of a 2 <sup>nd</sup> term                      Marni Tuttle 1 <sup>st</sup> year of a 2 <sup>nd</sup> term                      Francis White  <b>Appointments:</b> Lakeview Homeowners Association                      Erin Day Windsor Junction Community Centre                      Jay Cameron Windsor Junction Community Centre                      Marty McFarlane  <b>New Board Members:</b> Call for nominations from the floor resulted in Erin Day nominating Michelle Flanagan who accepted the nomination. There were three calls for nominations from the floor.  <b>Motion to accept the slate of board members as presented and distributed and nominated from the floor</b> by Wayne MacRae second by Danielle Deveau.	Approved
9	Marni Tuttle thanked everyone for attending and requested a <b>Motion to adjourn so moved</b> by Barry Dalrymple.	

# 2019 Presidents Report

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*"Volunteering is the ultimate exercise in democracy.*

*You vote in elections once a year, but when you volunteer, you vote every day about the kind of community you want to live in."*

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There's not a more apt quote to describe the team of people who make the work of the LWF Ratepayers Association possible. I am grateful for the support and dedication of the LWF-RA board this year. Thank you to every one of you for representing the interests of your community.

The LWF-RA board is a support team for a network of organizations across the Lakeview, Windsor Junction and Fall River communities. It's the work of the LWF-RA to create a robust community granting program with procedures and processes to encourage the best possible projects to support an interconnected community with opportunities for recreation and activity.

In 2018 that mandate was fulfilled with the continuation of annual support for the

- WJCC to provide summer camp, lifeguarding and swim lessons,
- summer program hosted by the Lakeview Homeowners Association (LHA), and
- an annual community celebration, Keloose.

In addition, we evaluated several special projects that fit the mandate. Support was given to:

- new Sun Shelter to enable LHA programming to be less weather dependent,
- improvements to WJCC building entrance,
- changes to the fencing at WJCC ball fields to better support day camp programming,
- seed funding for a new LWF Baseball Association building, and
- necessary repairs to the local Scout Camp.

LWF-RA supports programs that provide the largest youth summer day activities and young adult employment in our area.

This year also highlighted how past investments continue to have positive ramifications in our community. There are ongoing conversations about creating active transportation networks with Fall River/Waverley as a hub between Sackville, Dartmouth and Enfield. The success of the WJCC expansion has meant greater activity at the WJCC. The improvements in WJCC parking has resulted in a safer experience for families participating in baseball and enjoying the beach. Football has taken their foothold in the community to continue to grow. The Seniors Jam Session has moved locations and accommodates many for a fun time. The routinely full parking lot at the LWF Community Hall is a testament to the need for a gathering place for our community.

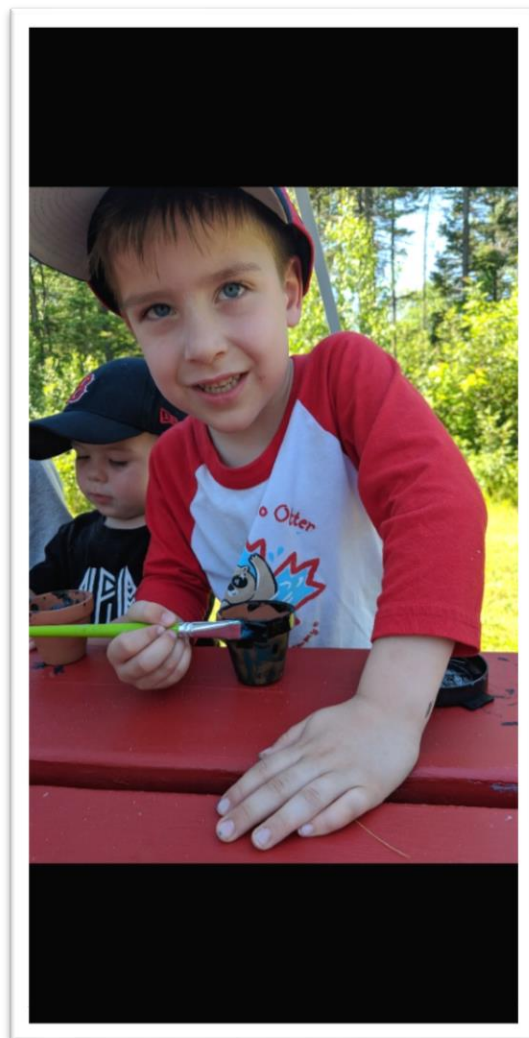
There are requests for funding in 2019/20 year and we look forward to facilitating relationships and investing in activities that improve our community.

Despite the positive work of the LWFRA the 2018/19 year was marred by ongoing concerns about the future of area rates. There have been HRM staff reports that call out the LWF Area Rate supported by the councillor for our district. Promises of consultation made in July did not come

to fruition in 2018/19. Communication from HRM was only in replies to our requests for information. Those returned messages simply said decisions are being made internally. Multiple attempts to engage with the Councillor for district 1 went unanswered.

There is a commitment for a meeting on May 27, 2019 to discuss the revisions.

Marni Tuttle  
President



# 2019 Financial Report

## LWF RATEPAYERS' ASSOCIATION

### FINANCIAL STATEMENTS MARCH 31, 2019 UNAUDITED

#### LWF RATEPAYERS' ASSOCIATION INDEX

#### MARCH 31, 2019 UNAUDITED - SEE NOTICE TO READER

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#### NOTICE TO READER

On the basis of information provided by management, we have compiled the statement of financial position of **LWF Ratepayers' Association** as at March 31, 2019 and the statement of operations and net assets for the year then ended.

We have not performed an audit or a review engagement in respect of these financial statements and, accordingly, we express no assurance thereon.

Readers are cautioned that these statements may not be appropriate for their purposes.

Dartmouth, Nova Scotia  
May 16, 2019

**Baker Tilly Nova Scotia Inc.**  
**Chartered Professional Accountants**

**LWF RATEPAYERS' ASSOCIATION**

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**STATEMENT OF OPERATIONS AND CHANGE IN NET ASSETS FOR THE YEAR  
ENDED MARCH 31, 2019 UNAUDITED - SEE NOTICE TO READER**

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	2019	2018
	\$	\$
<b>REVENUES</b>	<b><u>203,339</u></b>	<b><u>200,814</u></b>
<b>OPERATING EXPENSES</b>		152,677
Contributions to WJCC	182,601	-
Contributions to LWF Minor Baseball	35,000	-
Contributions to Lakeview	34,000	12,000
Contributions to Shubenacadie Watershed	30,000	-
Contributions to Keloose	7,000	7,000
Contributions to Friendly Group	5,000	4,000
Contributions to Riverlake Scouts	5,000	-
Contributions to Fall River Football	-	10,000
Professional fees	1,438	2,100
Advertising and promotion	1,324	2,028
Utilities	1,134	1,232
Office expenses	1,017	340
Insurance	750	750
Interest and bank charges	-	56
	<b><u>304,264</u></b>	<b><u>192,183</u></b>
<b>CESS (DEFICIENCY) OF REVENUES OVER EXPENSES</b>	<b>(100,925)</b>	<b>8,631</b>
NET ASSETS - beginning of year	<b><u>108,596</u></b>	<b><u>99,965</u></b>
NET ASSETS - end of year	<b><u>7,671</u></b>	<b><u>108,596</u></b>

**LWF RATEPAYERS' ASSOCIATION**  
**STATEMENT OF FINANCIAL POSITION AS AT MARCH 31, 2019**  
**UNAUDITED - SEE NOTICE TO READER**

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	2019	2018
	\$	\$
<b>ASSETS</b>		
<b>CURRENT</b>		
Cash	1,446	1,831
Due from Halifax Regional Municipality	7,282	108,015
Prepays	<u>194</u>	<u>-</u>
	<u>8,922</u>	<u>109,846</u>
<b>LIABILITIES</b>		
<b>CURRENT</b>		
Accounts payable and accrued liabilities	<u>1,251</u>	<u>1,250</u>
<b>NET ASSETS</b>		
<b>UNRESTRICTED</b>	<u>7,671</u>	<u>108,596</u>
	<u>8,922</u>	<u>109,846</u>

### 2019-20 Business Plan & Budget for LWF Ratepayers Association

Name of Association or Society:	LWF Ratepayers Association		
Registry of Joint Stock Companies ID#:	3236227	Registry Status "Active" (Y or N):	Y

	Primary Signing Authority	Secondary Signing Authority
Name & Title:	Marni Tuttle Chair	Barry Dalrymple Treasurer
Phone number:	902-497-1871	902-860-1472
Mailing Address:	66 Windgate Rd Windsor Junction NS B2T 1G3	5 Metzler Crt Fall River Nova Scotia B2T 1G5
E-mail Address:	<a href="mailto:Marni.tuttle@gmail.com">Marni.tuttle@gmail.com</a>	<a href="mailto:lwfbaseball@hotmail.com">lwfbaseball@hotmail.com</a>

Business Plan & Budget approved at Annual General Meeting held on:	June 18 <sup>th</sup> 2019
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### Mission and Description of Services Provided

(including who the services are provided to)

- To fund and enhance various community recreation programs, including those provided by the Windsor Junction Community Centre (WJCC) and the 'Lakeview Homeowners Association (LHA).
- To broaden our funding capabilities to allow us to participate as requested in other recreational and community-based events in Lakeview, Windsor Junction and Fall River area as a whole.
- Currently we support programs at the WJCC offering day camps, swim lessons, lifeguarding, and junior leadership programs for youth.
- We also support Lakeview activities for youth using park facilities.
- We continue to support various local annual events such as Keloose and look forward to partnering with other organizations in the area that provide recreation and community-oriented facilities, events and activities.
- Support for Minor sports (baseball, football etc.), adult sports and recreation, walking trails and community parks.

### Accomplishments

(What has your organization accomplished in the past year?)

- LWF RA has been able to support three community projects of long standing – WJCC, LHA and Keloose. These are significant in the employment of youth, engagement of youth in summer camps and sports.
- In addition, we evaluated several special projects that fit the mandate. Support was given to:
  - new Sun Shelter to enable LHA programming to be less weather dependent,
  - improvements to WJCC building entrance,
  - changes to the fencing at WJCC ball fields to better support day camp programming,
  - seed funding for a new LWF Baseball Association building, and
  - necessary repairs to the local Scout Camp.
- The success of the WJCC expansion has meant greater activity at the WJCC. The improvements in parking has resulted in a safer experience for families participating in baseball and enjoying the beach.
- Football has taken their foothold in the community to continue to grow.
- The Seniors jam session has moved locations and accommodates many for a fun time.

### Goals for 2019-20

(What does your organization plan to accomplish between April 1, 2019 and March 31, 2020)

1.	Continue with the ongoing support of WJCC, Lakeview and Keloose.
2.	Further engage youth in sport, recreation and leadership opportunities.
3.	Continue assisting WJCC with capital projects that enhance participation and maximize usage of the facility and grounds.
4.	Continue to work at improved beach park and playground access with an additional focus on accessibility.
5.	Support to seniors in building social capacity and enjoyment of their communities.
6.	Beautification signs for Fall River Village and Capilano
7.	Improve outdoor area of the LWF Community Hall

### Area Rate Information

Purpose of Area Rate:	
Will the Purpose <u>or</u> Amount of the Area Rate change in 2019-20?	No
If so, how and why has it changed, and have the majority of homeowners voted to approve the change?	N/A
2019-20 Area Rate will be:	\$0.03 per \$100 of taxable assessment
Area subject to Area Rate:	Sections of Lakeview, Windsor Junction and Fall River
Year Area Rate to Expire (if applicable):	n/a
Do you anticipate a surplus or a deficit at the end of this year (2018-19)? How much?	Accumulated surplus to March 31, 2019: \$7,282
If a surplus exists at the end of the fiscal year, how is it to be applied?	Outstanding requests for support will be considered. As budget allows.

### Revenue Budget for 2019-20

Description of Revenue Source	Amount (\$)
4201 Residential Area Rate Revenue	\$ 208,500
4206 Resource Area Rate Revenue	\$ 400
<b>Total Revenues (must equal total expenditures):</b>	<b>\$ 208,900</b>

### Expenditure Budget for 2019-20

Description of Planned Expenditures	Amount (\$)
6003 Wages – WJCC	152,245
6003 Wages – Lakeview Homeowners Association	16,000
6204 Computer S/W Licenses	150
6205 Printing & Reproduction	500
6207 Office Supplies	1,500
6299 Website	1,000
6301 Professional Fees (Audit fees) (Professional Board Development)	3,000
6607 Electricity	1,400
6704 Building costs postal box rental	220

LWF RA  
AGM 2019

6912 Advertising and Promotion	3,000
6933 Community Events	35,285
8003 Insurance Policies and Premiums	900
9000 Prior Year (Surplus)/Deficit	(7,300)
<b>Total Planned Expenditures (must equal total revenues):</b>	<b>\$ 208,900</b>



## 2019 Nomination Report

Nomination Committee comprised of Marni Tuttle, Barry Dalrymple and Cathy Deagle Gammon  
Board is no less than 7 no more than 12, of which 3 are appointments.

### 2019/2020 Board

2 <sup>nd</sup> year of 1 <sup>st</sup> Term	Michelle Flanagan
1 <sup>st</sup> year of a 2 <sup>nd</sup> term	Anthony Taylor
1 <sup>st</sup> year of a 2 <sup>nd</sup> term	Craig Bowers
1 <sup>st</sup> year of a 2 <sup>nd</sup> term	Kyla McInnis
2 <sup>nd</sup> year of a 2 <sup>nd</sup> term	Barry Dalrymple
2 <sup>nd</sup> year of a 2 <sup>nd</sup> term	Cathy Deagle Gammon
2 <sup>nd</sup> year of a 2 <sup>nd</sup> term	Marni Tuttle
2 <sup>nd</sup> year of a 2 <sup>nd</sup> term	Francis White

### 3 Appointments

Lakeview Homeowners Association	Cameron Morrison
Windsor Junction Community Centre	Jay Cameron
Windsor Junction Community Centre	Marty McFarlane

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