


MONTHLY COMMITTEE MEETING	
Meeting Date:	September 19, 2023 7:30 PM
Location:	LWF Community Hall
Attendees:	Paul Adlakha - Sameer Alarakhia – regrets Elizabeth Booth - Secretary Sarah Brickell - Treasurer Jay Cameron - Chair Michelle Flanagan Andrea Forrest - regrets Alan Joyce Mathew Lovett Marty MacFarlane - regrets Jim Simon Anthony Taylor - regrets Cathy Deagle Gammon - Adam Huffman – HRM Community Developer – Guest
	
No.	Item
1.	Presentation on Board Roles & Responsibilities – Adam Huffman Prior to LWFRA Board meeting, Adam presented on Board Roles and Responsibilities based on HRM guidelines. Presentation attached. Adam did not stay for the board meeting.
2.	Approve Agenda Motion to Approve: Michelle Flanagan Seconded: Alan Joyce All in Favour
3.	Approve Minutes from June 12, 2023 Motion to Approve: Matt Lovett Seconded: Michelle Flanagan All in Favour
4.	Treasurer’s Report Financial statements were present at the meeting (shared to google drive) Status of release of annual funding from HRM: released June 29. \$259, 700. \$187,760 sent July 10 for WJCC, LHA received \$18,000 July 10, Keloose received \$15,000 July 10; \$105 spent for Barry’s plaque. \$65458 current balance. Motion to accept: Alan Joyce Seconded: Matt Lovett All In Favour
5.	HRM Councilor Cathy Deagle Gammon’s update Sent under separate cover. She recommended a good practice of incorporating future LWFRA grant requests >\$2k (>\$4k annually) into the next year’s business plan so that approval process can be combined with the annual approval of business plans instead of relying on being put on the agenda for regional council. There was some discussion around the requests to have Capilano Estate signs either fixed up or replaced. This fits within the LWFRA mandate. Action item: Sarah Brickell will follow up and report back at next LWFRA board meeting.

6.	<p>LWFRA Funding Application Reviews</p> <p>New Grant Requests:</p> <ol style="list-style-type: none"> 1. Request #2023-01 Fall River Garden Club – request for \$2000 for Monarch Sculpture in Jamieson Park. Board members evaluated the grant request. <p>Motion to approve LWFRA Grant Request #2023-01: Michelle Flanagan Seconded: Jim Simon All in Favour</p> <ol style="list-style-type: none"> 2. Lakeview Historical Society – owns a heritage property, down the street from search & rescue. The exact boundary of the property needs to be validated prior to any other improvements to the area. They are requesting funding to do an official survey of the property. Initial estimates indicate it will be in the order of \$4200+tax. Funding via LHA contribution agreement with LWFRA will be investigated. 3. Shubenacadie Canal Commission requested assistance with purchasing benches at 4th lock. Lockview Area Rate Association purchased previous ones. This is outside of LWFRA coverage area. It was suggested they pursue other funding options. <p>LWF Hall revitalization grant request (Request # 2022-03) – approved at HRM.</p> <ol style="list-style-type: none"> 1. LWF Hall revitalization grant contribution agreement approved at HRM August 22.
8	<p>LWFRA Sub-committees’ status update</p> <p>For discussion after strategic planning session has been done.</p> <p>Strategic planning session is proposed for October 14, 2023, to be facilitated by Sarah B. Location TBD, board members are asked to please confirm if available to attend.</p>
9	<p>Other Business</p> <ol style="list-style-type: none"> a. Setting dates for future board meetings. Action item: Elizabeth will survey the board members and propose a schedule for the next 6 months. b. Follow up from Lake testing item in minutes from June 12 2023 meeting. Email had been sent to the group June 20 with the contact information for additional testing requests. Cathy also provided an update indicating that there was a coordinated effort c. Request for sidewalks to be added across HRM - one was requested within Fall River Village on Richardson from Fall River Road to Martyn Dr. Cathy indicated municipal funding not available at this time (e.g. throughout HRM there are 128 km of sidewalk rated as ‘high’ need at a cost of \$240M, there is only a \$5M budget).
10	<p>Adjourn</p> <p>Motion to Adjourn: Michelle</p>