


| MONTHLY COMMITTEE MEETING | |
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| Meeting Date: | March 10, 2026, 7:00 PM |
| Location: | Teams virtual meeting |
| Attendees: | Robyn Atamanchuk Elizabeth Booth - Secretary Sarah Brickell – Chair Karen Corbin - Angus Creech - Treasurer Andrea Forrest - regrets Alan Joyce – regrets Scott Lovatt Matt Lovett – Vice Chair Marty MacFarlane -regrets Andrew Moore - regrets Jim Simon - regrets |
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| No. | Item |
| 1 | Approve Agenda Motion to Approve agenda for March 10 2026 LWFRA Meeting: Sarah Brickell Seconded: Matt Lovett All in Favour |
| 2 | Approve Minutes from November 25, 2025 LWFRA Meeting Motion to Approve: Robyn Atamanchuk Seconded: Karen Corbin All in Favour |
| 3 | Approve Minutes from January 21 2026 LWFRA Meeting: Motion to Approve: Scott Lovatt Seconded: Sarah Brickell All in Favour |
| 4 | MOU for WJCC - Review of MOU WJCC & LWFRA 2026 draft as of Feb 08 Draft MOU for WJCC & LWFRA will be sent to the WJCC Board for their review. We will also inform them that LWFRA will not seek WJCC board appointments at the upcoming AGM. Action by Elizabeth Booth |
| 5 | LWFRA AGM <ol style="list-style-type: none"> a. May 19th has been booked at the LWF Hall for our AGM. b. AGM booklet requires Chair, Treasurer and Secretary input. <ol style="list-style-type: none"> a. Review the concept of issuing a postcard reminder of AGM. This idea isn't practical because the LWFRA catchment area doesn't align with Canada Post route boundaries. A poster will be created for distribution in the communities and on social media. Action by Karen Corbin for poster design |

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| 6 | <p>Other Business</p> <ul style="list-style-type: none">a. Follow up on Baker Tilley costs before re-engaging them for next year (we stated at last year’s AGM that we would engage them this year) – Sarah will follow up with WJCC contact as well as ask Baker Tilley if there is any way cost can be reducedb. Sarah met with Area Rate coordinator and treasurer re proposed business plan for 2026-27.c. Contribution agreement with HRM expires June 30 2026 – Sarah confirmed the Area Rate coordinator will follow up and let us know.d. New process for updating website with approved minutes and other LWFRA documents. Alan has now configured the site so that any board member can log in using a designated access email, making it easier for everyone to get in and update information as needede. Louise from Joyful Sounds has approached LWFRA for possible funding collaboration. Sarah clarified that our funding is limited to non-profit organizations, and she encouraged Louise to explore partnering with a local non-profitf. Next meeting date - April 30, virtual. Prep for AGM. |
| 7 | <p>Adjourn</p> <p>Motion to Adjourn: Robyn Atamanchuk</p> |